

## NDRIN MEETING

APRIL 24<sup>TH</sup>, 2014

9:30 AM

Burleigh County Building

Present: Ann Johnsrud, Carrie Krause, Cyndy Kolle, Melissa Vachal, Beth Knutson, Vicki Kubat, Lynelle Lyman-Hoppe, Laura Henry, Jen Olson, Mike Steiner, Brenda Cook, Carrole Schaner, Debbie Kroshus

Meeting Called to order by Melissa 9:32 AM. Motion to approve minutes by Brenda Cook, Beth seconded motion. All in favor motion passed to approve minutes from last meeting.

### NDRIN Issues

- NDRIN Status report was the same.
- Subscriber Report: 2288 renewed members, 171 activated, 75 cancelled. Still growing every month, Melissa wondering if the same people are cancelling and activating, there is no way to know that.
  - There has been no response from the gentleman that wanted free access.
- Budget Report: Early in the year still; \$1.625 million in the bank; Debbie asked about \$30,000 from last time. Mike said it was coded wrong and has been adjusted.
- NDRIN expense report: Melissa asked about VM ware. It is a 3 year subscription it came due \$29,372.64. Safe deposit box only has the NDRIN manual in it so when it comes due we will cancel it. WAN fiber is monthly; DCN finally realized they forgot to charge us for power and we will be getting about a \$1,000 bill for each site; Enventice is the phone line.

### NDRIN Project updates

- No ongoing projects. Moved everything to DCN. It will be tested before the next meeting. A test is run every quarter.
- All of the new machines have been set up. The question was asked as to what we do with the old ones. Mike said you can do whatever you want with them, if you do not want them you can call and get a shipping label to send them back to him.
- Microfilm: No issues. Switched distributors for film.
- Contract revision: A little over a year and still no information on the suggested changes on the contract. Mike is going to contact John Goff to see if they will help us out with the contract issue after he hears from Birch.

- Refund checks: \$500,000 budgeted. Beth made a motion to refund \$250,000; Cyndy seconded. All in favor, motion passed. Checks should be cut by the end of May or after Memorial Day.

#### NDRIN Joint Powers Agreement:

- Should all be corrected. The numbers on the report are the ones used to generate refund. All numbers are in for 2014.

#### Other Issues:

- Recorder convention reimbursement: There was discussion on NDRIN reimbursing to the counties if they attended the NDRIN meeting at the convention. It was decided that we will see if the attendance is up and we do not want to start paying people just to attend the meetings.
- NDRIN meeting reimbursement: Average of 12 to 14 attendees. Always the same people. When we started reimbursement it was done on the assumption of drawing in more people. Changing a couple meetings may get more people at the meetings. Do we go to a stipend? It was decided to leave it the same. Do not want to pay people to come to the meetings.
- NDRIN meeting: June 26<sup>th</sup> after the business meeting at the annual convention in Bottineau.
- Question on reimbursement for meetings form: The president will send out the reimbursement form and explain how it works for future use.

Sheila vs ND Bankers Association: A letter was received in response to a lawsuit filed by Sheila Dalen. This stemmed from a workers comp suit when she was injured at an event where she was representing the NDRIN marketing board. We are awaiting a response from Birch Burdick and possibly going to have hire legal representation. Melissa contacted Emrich Dwyer and told them we are having a meeting and would get back to him. They want a letter from us to indemnify them from the claim. We feel the registration form already does that. Melissa will send out all of the information to board members. Birch said he would have something for us today in order to get this done. We discussed changing legal counsel in order to get a response. Birch responded that he had reached out to Moe McCormick (who Mike knows) so hopefully this goes somewhere now.

- Marketing committee consists of Ann and Vickie
  - Surveyors Conference
  - ND Bar Association Conference
  - Credit Unions - every other year
  - Independent Community Bankers Conference
  - Realtors Conference

There is usually 2 or 3 a year that are attended. It was asked if this was still necessary. All agreed we should keep marketing until we stop growing but for now it seems to be working.

Q & A:

Discussed the NDRIN meeting at convention. Also going to try and have our association meeting on Sunday before the October NDACo convention. Then follow that with our October NDRIN meeting in order to get more attendees and cut down on travel for everyone who attends.

Next meeting will be held June 26<sup>th</sup> at annual convention following business meeting.

Meeting adjourned 10:57 am