

NDRIN Board Meeting
July 7, 09 at NDACo Building, Bismarck

Present: Mike Steiner, High Plains
Ann Johnsrud, NDRIN Chairman
Sheila Dalen, Vice-Chair.
Pam Kuk, Secretary
Deb Kroshus, at large
Jewel Spies, at large
Carrie Krause, Wells Co
Kay Braget, Pembina Co
Carol Fey, McIntosh Co
Cyndy Kolle, Richland Co
Lynelle Lyman Hoppe, Foster Co
Sylvia Gion, Hettinger Co
Muggsy Schatz, Slope Co
RaeDeen Weinberger, Stark Co
Nell Walstead, LaMoure Co
Vickie Kubat, Cavalier Co
Brenda Cook, Mercer Co

Ann opened the meeting and turned it over to Mike. We reviewed the 2009 Budget as it stands as of June 30, 2009.

E-Commerce custom upgrade:

Mike reported that after about 12-13 reviewals and revisions of the Custom Development Plan for NDRIN for Credit Card billing, etc, it is ready to be signed. Sheila made a motion for Mike to go ahead and sign the contract with Tyler, Deb seconded, passed.

Storage space for NDRIN:

Mike reiterated that NDRIN does not have the storage capacity left to take any more back scanning at this time. When the upgrades for both the Fargo & Bismarck sites are completed, approx. timeline is in September, the counties that had been doing back scanning can resume.

Subscriber's support issues:

After-hours support for subscribers was discussed. We will have Denise track after-hours calls on the voice mail for the month of July so we can see if we need to provide service for these extra hours. Will decide this at a later meeting.

Scanning DPI #s:

Mike said no county should be scanning at over 200 DPI as it takes up too much more storage space at a higher DPI. There was a lot of discussion about the quality of the image at 200 DPI verses higher DPIs since these are permanent records and the image must be good.

Microfilm developed:

Mike said we should all have film through Sept. of 08 by now.

Delinquent accounts:

Many of the delinquent customers have paid up since Mike sent letters warning them if they didn't pay they would be turned over for prosecution. These bad accounts had been voted on to be dropped at

the last meeting but Mike had said he'd give it one more shot to try to collect them. The ones that are still unpaid will be required to pay up before they are ever allowed to sign up with NDRIN again.

Number of meetings/year:

Discussed going back to 4 meetings/year instead of only 3 as we have been having, as the time between meetings gets to be too long. It was agreed on by the board that we will have 4 meetings/year again.

2010 Budget:

The 2010 budget was reviewed and just one minor change was made to the original budget Mike proposed. Deb moved to approve the budget, Jewel seconded, passed.

Tyler representatives Jim Adams and Mike Shelton joined the meeting:

Between the 2 men, they gave us a very good understanding of what Tyler is and how they do things. They helped us see how the development process for our requested custom upgrade is more complicated than when they develop something for one of their standard customers, as NDRIN is a very unique customer with unique requirements. Many questions were answered. Mike Shelton agreed that someone on the NDRIN Board could be set up to receive emails that pass between Tyler and Mike Steiner as this process goes forward.

They told us we would be receiving a free normal update in August, to 2.0 code, and were assured that there is nothing in this free update that we are being charged for in the custom upgrade we had requested.

Next meeting date:

October 14th will be our next meeting date and will be at 10:00 am in the Tom Baker room at the City/County Building. This will be the next morning following the Assoc. of Counties Annual Conference in Bismarck, so many Records should be in Bismarck anyway and we can hopefully have a very good turn out.

Meeting adjourned.

Respectfully submitted by Pam Kuk, Secretary